

TOWN OF DIGHTON

GUIDELINES FOR COMMUNITY SERVICE PROJECTS INCLUDING EAGLE SCOUT PROJECTS

These guidelines have been established by the Board of Selectmen, Superintendent of Streets, and the Parks and Recreation Commission in an effort to provide assistance in the development and processes involved with Community Service and Eagle Scout Projects on public property.

1. Identified project proposed for public property or searching for a project - contact Mr. Tom Ferry, Supt. of Streets.
2. Once a project is identified, Mr. Ferry will contact the Parks and Recreation Commission if the project will affect any property under its jurisdiction or to advise it that a project is proposed that may fall under its jurisdiction once completed. If the Conservation Commission or any other town agency or individual needs to be involved with the approval process, the proponent will be advised accordingly by Mr. Ferry.
3. Once the project is initially approved by Mr. Ferry, any other town agency or individual, or scouting authorities if applicable, the proponent shall prepare a presentation and contact the selectmen's office to request placement on an agenda.
4. The proponent shall attend the selectmen's meeting and request initial approval. The proponent shall be prepared to answer questions.
5. Midway through the project, the proponent shall contact the selectmen's office to request placement on an agenda. The proponent shall be prepared to give a progress report on the project.
6. At the end of the project, the proponent shall contact the selectmen's office to request placement on an agenda. The proponent shall be prepared to give a final report on the project and request that the board approve the project following which the project document will be signed by the Chairman of the Board of Selectmen.

Although a Community Service or Eagle Scout Project on private property does not require town approval, please notify the selectmen upon completion of the project so that proper recognition can be given. The town realizes the importance and hard work that go into such a project and will publicly acknowledge the accomplishment.

08/28/2017 – Drafted

10/18/2017 – Approved