

Minutes

The following meeting was neither audiotaped nor videorecorded.

BOARD OF SELECTMEN AND

POLICE STATION BUILDING COMMITTEE'S

SUBCOMMITTEE FOR PROCUREMENTS

MONDAY, 17 SEPTEMBER 2013, TOWN HALL HEARINGS ROOM, 5:30 O'CLOCK P.M.

Chairman Dean V. Cronin of the Board of Selectmen convened a joint meeting of the Board of Selectmen with Selectmen Patrick W. Menges and Thomas J. Pires all present, with the Subcommittee for Procurement of a Project Manager, both James Howland and Dennis McGee present, of the Police Station Building Committee, in the Hearings Room of Town Hall at 5:30 P.M. on Monday, 17 September 2013, for the purpose of interviewing representatives of three possible firms, named for the purpose by the Police Station Building Committee, from among whom will be selected a Project Manager for construction of a new police station.

Rick Pomeroy and  $4\frac{1}{2}$  year employee Taylor MacDonald representing Pomroy Associates were interviewed for their firm first.

Chairman Cronin stated that in scheduling their interview he had forewarned them that they would be asked what they considered to have been their firm's favorite project to date, and that now he was asking that question. Mr. Pomroy indicated that it was Marion Police Station.

Mr. Pomroy stated that the Marion Police Station had gone through three (3) town meetings and that there had been severe budget constraints on the project, and that this was the first major challenge. He credited a "great designer", Cochumsky Humes. He said that Marion town officials were involved, and that the Chief of Police had been the main point of contact. Bids were under budget, he said, but some were very close, and it was a challenge to insure that spending did not exceed limits, but that all still met mission. He said that the project included a complete switchover of the entire police department including "911" emergency communications from the old police station to the new police station and that it "had to be seamless".

Taylor MacDonald, who had been in charge of the communications transition in Marion, said that coordinating the transfer of "911" facilities from the old station to the new had been his favorite part of the Marion Police Station project, and that the transition was seamless (flawless).

The Marion Police Station project, Mr. Pomroy said, had faced two (2) "hurdles": (1) Land given for the project by Taber Academy was rocky and there were complexities concerning ownership of encumbrances; and (2) Subsurface issues had required mitigation. At the Route to the right of the building utility poles had to be relocated, and there had been certain other challenges. Nevertheless, Pomroy had brought the project to success "on time and under budget", and still

maintains contact with the police chief; some things are still receiving finishing touches.

Dighton Police Station Building Committee Member James Howland asked if Pomroy Associates had overseen any modern technologies. Mr. Pomroy stated that Mashpee and Edgartown Public Libraries are both "solar certified". Utilizing ground as a heat source, he said, has proven too expensive for most towns involved. He mentioned a new building code. He said that efficiency in materials is preferable to ground source heat pumps. He said that there is definitely a cost to "lead certification" in renewable energy. ~~Bl~~ Both projects that Pomroy has done "lead certified" were 50% funded by the state. On-site construction monitoring is essential for insuring that energy efficient materials and energy saving technologies are not squandered by bad installation or construction shortcomings.

Police Station Building Committee Member Dennis McGee said that Mr. Pomroy knew why he was here and is familiar with state Operational Project Manager regulations. He asked, "How much time do YOU spend on the job? Are YOU here, Monday thru Friday?", and Mr. Pomroy answered, "Yes during construction operations. Besides clerk of the works Pomroy would also be project manager. Mr. Pomroy said that it is hard to be clerk of the works only part time. Anything that filling or pouring concrete involves to prevent checking after work is done, must be done at the time. "We have a very aggressive approach to (notebook - contractor ("punch list" items &C.) at end of project)."

**Clerk's Notation:**

During the meeting Mr. Pomroy submitted an example of a project meeting agenda and minutes. SEE Exhibit 1, which are part of these minutes.

Project Manager working documents include Development Budget and Action Log. Mr. Pomroy said that what he described as a Decision Matrix is used to track progress; no one likes to be seen as late here, so the Matrix helps to keep things on time.

Mr. McGee said that RFIs, change orders, &c., create our tracking record which also shows why we hire a project manager. Mr. Pomroy said that Pomroy Associates doesn't want to take on any designer responsibilities. All work will be photographed, up to 50 pictures per day -- the Town could access the pictures and they could be uploaded onto the Town website for public viewing. Pomroy's experience indicates that "midway through the project, doubters become our strongest advocates."

Chairman Cronin elicited the statement that Pomroy used to represent the nation's largest real estate investment trust. At its maximum, Pomroy had seven (7) employees, and now has four (4). "Our insurance does not allow us to do engineering, designing, or construction; we oversee those people," to insure that work is 100% on time and under budget, Mr. Pomroy said. He told Mr. Cronin that, "We have several public safety (police/fire) construction projects," adding, "eight (8) of nine (9). That's our 'niche'", he said. A project, he said, will take two to three years beginning to end. "On the project side...", said Mr. Pomroy, "we have never been back to the well (returned to town meeting for additional money) on any of our projects. We have held architects accountable for change orders (change conditions/site upgrades vs. change orders owners called for)." Mr. Pomroy said that good quality control review of plans before they go out to bid is important to controlling time/costs.

Selectman Cronin told Mr. Pomroy, "We're on a strictly limited budget," that there is NO WAY this board could go back to a town meeting to ask for more money for the new police station. Mr. Pomroy said, "This is not the first time we've heard this." Mr. Cronin said that it took a lot of doing to get approval to build the station. Mr. Pomroy said that Pomroy Associates would first conduct an audit on the study that has been conducted; a quick audit -- look at building feasibility floor plans, &c., to insure figures are accurate or to make necessary downsizing, &c. In Mashpee, he said, the Town Manager had similarly warned that the new police station must not go over budget.

Clerk of the Selectmen Patrick Menges stated that due to the length of the minutes he would not add to the text by asking any questions and declined to participate in the interviewing, so as to be able to focus on his task.

Selectman Thomas Pires said that many of his questions had already been answered, and commented that money and time lines had all been covered in a very fine manner. He said that, "You say you've done all kinds of buildings in thirty (30) years," to which Mr. Pomroy responded that for example the Farrell Backlund Insurance Company building at the corner of Center Street and Somerset Avenue (Rte. 138): Pomroy Associates oversaw funding of the Farrell Backlund Building project for the bank; "on a scale," he said, "Farrell Backlund is not a small building but it's a small scope for us," adding that his firm had monitored payments for the building by Bristol County Savings Bank. On Chappaquiddick (island), Pomroy Associates is monitoring the moving of an entire mansion back from the shoreline to protect it from the sea, he said. "We run the whole gamut of construction projects," he said.

The second round of questioning then commenced. Mr. Howland said that he had no further questions, "I've pretty much got what I was looking for." Mr. McGee said, "The book has your qualifications," and asked nothing further.

Selectman Cronin said, "I've just got a ~~el~~ couple of more I'm looking for. We can make anything you would like part of the job interviews," reference checks on all designers. Mr. Pomeroy alluded to developing a routing system for each ~~el~~ community. "We are so familiar with Chapter Forty (40) designer selection."

Selectman Pires said, "It was very informative."

Taylor MacDonald said, "Our scope when we come on board is to see that the Town is protected."

Mr. Pomroy said, "At the Marion Police Station, anything over one (1) cubic yard needed our inspection." He advocates resolving discrepancies on a time and material basis instead of on a contractor time/material basis. Where a \$325,000 contractor bill was submitted, the architect had to take responsibility for it (owing to a discrepancy). "We saved...." (Spoke favorably of his firm's economizing effectiveness....)

Clerk's Notation:

At this point Mr. Pomeroy submitted his "talking points". SEE Exhibit 2, which are part of these minutes.

Final points: Mr Pomeroy: Station completion, "We're looking at December of 2015."; Chatham Fire Station, 7-8 months; Seekonk Senior Center bids received this month; Norwell Police Station is entering into construction right away.

Selectman Cronin said, "You're (Pomeroy Associates) from Bridgewater. You donated your services for the new fire substation."

Mr. Pomroy said, "Yes; we did the new police station, too. They had no project manager up to that time and we didn't have too much going on, and it's our town."

Selectman Cronin said, "I would not be doing my duty if I didn't ask, would you consider donating your services to Dighton?"

All participants smiled. There was no response.

The Pomroy Associates representatives withdrew at 6:20 P.M.

The joint panel next interviewed representatives of NETCO Construction Project Managers, Inc., David Logger, President, and Tom Kondel, Sr. Proj. Mgr.

Chairman Cronin was told that Senior Project Manager Kondel would be the Dighton police station project manager designate if NETCO is hired. Mr. Cronin asked, "What is your favorite project?"

Tom Kondel had picked North Brookfield Police Station as NETCO's favorite project. He stated that he has been a Project Manger for over thirty (30) years, and that North Brookfield had presented a challenge different from any other in his previous experience. First, he said, was dirt: Aztec Brake Company had manufactured brakes on the site out of asbestos and had buried refuse everywhere on the site; contaminated soils on this site were four (4) to seven (7) feet deep and would have been deeper but for rock layer beneath. "Your site is a palace compared to what North Brookfield was -- their old station was downstairs in a bar." It cost \$3 million to remediate the North Brookfield site for the new station. Using what the Environmental Protection Agency (EPA) said was a pilot project, North Brookfield did not remove all but rather capped the site with a geothermal fabric and ~~built over it~~ filled and built over it. A Hazardous Materials (HAZMAT) team had to come in at different phases. In the new station's future, North Broomfield cannot even plant a tree on the site without the presence of a HAZMAT team... .

Clerk's Note: Tom Kondel furnished each member of the joint panel a set of pictures of the North Brookfield Police Station site/construction w/ work in progress. SEE Exhibit 3, which are part of these minutes.

Continuing, Mr. Kondel explained that contaminated soil obviously added to the cost of the project, but by building an inexpensive building of long-life block and where possible wood to keep cost down, among other things, total cost still came in under budget. The architect, Mr. Kondel said, came in with a feasibility study and design "like no other building in the downtown", by which he meant not in keeping with the neighborhood's appearance; the project manager and the building committee said "no"-- this is a small, colonial community; no bizarre designs. The final building features a lobby leading into a reception area; although North Brookfield's emergency communications are currently through the State Police, the new station has a communications area with cutouts and accomodations for equipment so that if they wish to break away from State Police dispatching in the future the new station will be able to handle local dispatching. There is a security area for officers in the rear of the building. It is, Mr. Kondel said, entirely functional, but in no way "overboard". Seven color TVs and a gymnasium with mirrors on the walls were not needed, he said. The actual design was limited by the scope, such as accomodations for guests. Among details overseen were nuts shorter than the bolt ends on the bubblers. The code said that the required grill was 3/16",

Minutes, 17 September 2013

and it needed to be 1/8". "They had to come in and make some adjustments," Mr. Kondel said.

Mr. Kondel continued, still speaking of the North Brookfield Police Station project, "Some of the buildings we've worked on had more space than we've allocated to this." Locker rooms are austere but functional without being extravagant, "like yours will be with the funding you have provided," he said. Mr. Kondel said, "The Chief up there (North Brookfield) wanted to bring in (host) training sessions to bring in money; the Training Room is the most energy efficient room in the building. In this particular instance the police keep this room for the police department only -- not a community room like yours. It's not quite as big as the space you are ~~being~~ hoping for; gross area, 8,300 square feet.

For the Dighton police building committee, Mr. McGee commented that two areas of NETCO's North Brookfield Police Station building were not pictured:

(1) The communications area.

Answer: Communications area is not yet outfitted because presently North Brookfield's police communications are handled through the State Police. Cf. in Ashburnham there had been no need for an antenna tower because the police there already had one, and neither was there one in North Brookfield. (Digression: In Paxton they had a problem. McGee: floor surface? Satisfied customers? HVAC?)

(2) The Mechanical Area

There were no pictures of the Mechanical Fixtures/Facilities (HVAC). Mr. McGee said, "Talk to me about satisfied customers using mechanical space you talked to me about." Mr. Kondel: Ashburnham -- worked out bugs/no problems; Paxton -- not as happy -- built into a hillside so one whole side and 1/3 to 2/3 of the other sides were underground. B A V system they've installed was not the best way to address dampness/humidity control.

Mr. Kondel continued that there was emergency power generation for every public safety building/system, and that the HVAC building was the most successful and trouble free of any building he has built... more efficient, a little more money. Marmolium floors -- more sustainable but durability is untested; can't say how long they will last (North Brookfield). In Paxton, Terrazo "Taj Mahal" floors: very expensive, but floors will outlast the building. PV Parking; also, didn't pay for most of that as this was the ad project (prototype) beneficial to the manufacturer.

Mr. McGee asked, "Why are you here? Can you name the state regulations that govern your being here as an OPM?" Mr. Lagger said "One forty nine (149)". Mr. McGee said, "149 is a good number." He then added "also 250 CMR 12 - advertising."

Mr. Lagger mentioned the Designer Selection Law and Accessibility, the Massachusetts Architectural Access Board. He then stated that "for better or for worse, a new State Building Code conforming to the International Building Code concerned with energy saving and renewable energy will be taking effect some time in 2014, and will make it impossible for any public entity in Massachusetts to avoid Stretch Energy Regulations -- these regulations, he said, will affect the new Dighton Police Station. He specifically warned that these new regulations will be coming into effect in February or March. He opined that "it's a moving target", that energy efficiency is a trade off but that you must have it regardless of what type of building you build.

In answer to questions by Selectman Cronin, NETCO representatives stated that 100% of their firm's projects had come in under budget, and that all but one (1), West Tisbury, had been on time.

Panelist Howland for the Police Station Building Committee asked how long it had taken to construct the North Brookfield Police Station. Mr. Lagger said eighteen (18) months, start to finish. The reason for eighteen (18) months was that the project had been delayed for pursuit of an asbestos abatement (Brown-fields) grant. Also the estimate was much higher than it needed to have been; an outside estimate from A.M.Fogarty with whom NETCO works often was "much more in line than we anticipated." There were two or three alternatives. The architect said, "never design a building with ~~wood~~ vinyl siding; in the end, the least expensive materials were used. It proceeded as a "normal project", Mr. Kondel explained -- different trenches at different times, as if the site had not been contaminated. "We got a hold of the monitors," he said. There is in North Brookfield a site AUL (Activity/Use Limit) due to site contamination.

Mr. Lagger said that historically NETCO's projects' Operational Project Managers (OPMs) are NOT clerk of the works. "If you want us to do that, we can," he said, "but the cost will be pretty high, about double what we charge for project manager."

Selectman Pires asked NETCO representatives to describe "your role/relationship to the Town". Mr. Kondel answered: Develop designer RFQ; do research on the designer; we have a copy of one (a designer research matrix) we have used with good results in the past; explore green technology; monitor materials; insure architect keeps to schedule. Mr. Kondel opined that the new Police Station for Dighton can be done by early summer 2015.

Asked by Mr. McGee if NETCO representatives had brought with them examples of projects other than pictures of North Brookfield?, Mr. Kindel referred him to the firm's original proposal.

Mr. Kondel said that, "we (NETCO) need to work with the architect and contractor to see that it is brought in on schedule.... He said that NETCO would track payments to the architect, the contractor, and ourselves, to insure that funds were available as work progressed. "A schedule of values is an extremely important tool; contractors like to get paid 'up front', but don't leave them 'high and dry' at the end," he said.

Mr. Lagger said, "You, we, the architect, don't want to tell the contractor HOW to do the job, or we become liable for the job." Mr. Kondel said, "We requisition reports from the contractor and the architect on a daily basis," adding that the two (2) most critical parts of project management are:

- (1) Good, complete plans and specs (specifications).
- (2) Communications protocol. Nothing will slow a project down like bad communications. We have seen cases where contractor and architect couldn't communicate in writing. Doesn't happen. EVERYTHING NEEDS TO BE IN WRITING.

When the time comes to get paid, Mr. Kondel said, the requisition comes in; everybody knows that; what matters in the meantime is to communicate the details, Mr. Kondel added.

Mr. Lagger said that NETCO would be attending opening of bids for demolition of Berkley's old town hall tomorrow; the firm would be available for anything further from Dighton at 9:0'clock A.M.

Selectman Cronin said, "We have an extremely limited budget (\$2 million). There will be no additional funding; this is the town's first building in forty (40) years." Mr. Kondel responded, "We have to design to a budget and we do that by adjusting scope. Can we get a police station down to \$300.00 per square foot? I think so. But just keep in mind, it doesn't come without heartburn. How much floor space (area)? 7,200 square feet according to the feasibility study (Initial hope had been 8,100 square feet, now reduced.). As for the site, geotechnical issues impact whether the town's appropriation can give us a 7,200 square foot station -- compromises will probably have to be made. Mr. Kondel finally said, "I come from Adams, a small town with only 60% of the population now that it had when I was a kid. We're not going to blow smoke," and then asked, "Are you dead set on your OPM being clerk of the works?" The panel indicated that, "We'll discuss it."

The NETCO representatives withdrew at 7:35: P.M.

Jon K. Lemieux, Terry Scalzo, and Steve Kirby of the firm of Vertex were next seated in the hearings room to be interviewed as possible project manager (Vertex) for the new Dighton Police Station construction project. Selectmen Cronin, Pires, and Menges, and Building Committeemen Howland and McGee, were still all present. Mr. Lemieux professed 21 years' experience and is a registered Massachusetts civil engineer; Mr. Scalzo was twenty years a plumber and pipefitter and has had experience constructing town halls, fire and police stations, and is a licensed Massachusetts construction supervisor; and Mr. Kirby, thirty (30) years a civil engineer, is a licensed Massachusetts construction supervisor with federal and private project experience.

Clerk's Notation: Mr. Lemieux submitted to the interviewing panel a presentation book with examples of his firm's constructability, budgeting, and reporting products, dated September 17, 2013. SEE Exhibit 4, which is part of these minutes.

Mr. Lemieux opened his firm's presentation to the panel, without interruption or questioning. He explained highlights of Exhibit 4 (SEE, ante.). He said that its sample work products include weekly reports, constructability reviews, and budgeting types. He mentioned his work with safety, environmental, and programming projects personnel and highlighted his twenty-one (21) years' public experience in Duxbury, where Retired Police Chief Gould is an expert in accrediting a public safety building. Referencing his firm's renovation of the nineteenth century (1895) Seth Ventress Building, Marshfield, he also mentioned a modern edifice on Coney Island, New York, also pictured in Exhibit 4. Concerning "bad projects" he said that he was experienced in bond revocation. Among his firm's projects have been the \$13 million Marshfield Fire Station, and the \$18 million Chelmsford Fire Department Headquarters building.

Mr. Lemieux stated that Vertex's services provided include: Design phase OPM; hire designer -- RFQ, select. He digressed to say that Dighton's police station project has had a great start with a feasibility study, but cautioned that there is a great gulf between that and the design, however. Is the town seeking certain kinds of accreditation (public safety facility, "green" project, &c.)?; for that impacts the budget, he said.

Expanding on what Vertex does, Mr. Kirby added design phase, review constructability, design documents, CD 60s, and CD 90s. Once those drawings go out, where are potential change orders? Vertex tries to minimize that. The under-project manager asks questions, pre-qualifies general manager (?), keeps file, oversees hiring of subbidders, advertises in the Central Register, and provides clerk of the work services. In answer to a question interjected by Selectman Mrnges, Mr.

Lemieux stated that Vertex provides clerk of the works services on most of its projects now.

"Your RFQ was a pretty comprehensive list," Mr. Lemieux stated, "The contractor has his end date: we need to meet your end date. We review and provide/recommend all invoices for payment, we monitor as-built drawings, approve specialized equipment (communications, detention; for a police station you may not want the contractor to buy certain systems) and items such as chairs, tables, and desks." Vertex oversees punch list completion. He alluded to commissioning one (1) or two (2) approaches: HVAC and roofs (typically), operational asbuilts training for owners, end. We can provide commissioning, Mr. Lemieux said, or do you want a third (3rd) party? Terry can check roof with our infrared camera to insure no leaks.

As for project management, Mr. Lemieux stressed design coordination at the beginning to minimize changes/claims down the road. Was proper planning done at the beginning? If not, town employees or a service must do it down the road, he said. There must be no return to the town for additional money; no additional money. Contractor costs are increasing now, however; costs are on the rise, even though the feasibility study estimated \$2.1 million for this project.

Mr. Lemieux spoke about communication. He recommended keeping the public informed of the progress of the police station building project with pictures for the town's website, a weekly walkthrough for local cable television, and he urged keeping the police and fire chiefs "on board".

"Why us?", Mr. Lemieux rhetorically asked. "We have a responsive and attentive sixteen (16) person office up in Weymouth. The Town of Marshfield's Seth Ventress Building, currently a school administration building, has been completely renovated," he said, noting that its old shingled exterior has been re-sided, its old wooden windows replaced, and where in the building had been offices, former community space has been restored. "Now the selectmen meet there," he said. On the first floor where 100 year old trim had stood next to new Home Depot trim, the first floor has been completely gutted and renovated and all of the original trim applied to the central staircase to keep its appearance original. Selectman Pires interjected a question here about whether Community Preservation Act funds had been used (Marshfield project); a figure of \$2.1 million was mentioned; talk drifted to a prior project (See Exhibit 4 \$3.4 million budget, &c.) which is an example Vertex can provide; they would tell us what not to spend as well as what to spend, and provide weekly reports on men and materials, and a monthly progress report for the building committee. The town could put entire reports or abbreviated versions on line; in Marshfield an historical renovation had many changes and attendant expenses, &c., &c. The general public won't be allowed on the construction site, but photos will be provided.

Selectman Pires asked if Vertex personnel would be available for town officials. Mr. Lemieux said that after working on the project all day, still, "we'll have to come to meet with you at 6:30 or 7:0'clock at night. We know tis and it's what we do. If a school class wants to see the project, we have to do it; it's part of the PR (public relations)."

In answer to the question posed by Chairman Cronin, Mr. Lemieux stated that in view of the size of the project, it is Vertex's preference to have an OPM on site full time if possible; but, if the budget constraints limit this, then full-time at the beginning, to oversee digging, framing, &c., things that cannot be seen or easily corrected at the end of the project. "It's not so important that we be there when flooring and painting are being done." Chelmsford, he said, is

going through cutting now: "We'll make it as great a building as we can with what they have," he said.

Mr. Howland asked, "Did our \$2 million make you laugh?". Mr. Lemieux said, "NO, but the 15% contingency will shrink because some other things will need it. For a new, one-story slab on grade building, it's usually not more than 3% to 5%. Mr. Howland pointed out a substantial typographical error in a money amount "Request for Payment" in Exhibit 4, evoking laughter from all present. Mr. Lemieux said, "That will be the topic over coffee in our breakroom tomorrow."

Conversation between Messrs. Howland and Lemieux resumed seriousness and Mr. Howland asked, "What is the timeline for a 7,100 square foot building?". Mr. Lemieux estimated that we would have a designer by mid-November; "initial meetings with you folks put you in mid-December. January-February designer/construction documents. Go to bid in mid-April. Build it next Summer. Building this size, 9 (nine) months, from mid-April, finish by Spring of 2015, arguably. LDs on this -- don't load this up with extra demands on design and development."

Mr. McGee said, "You want to make sure it still has quality, HVAC, &c...." to which Mr. Lemieux said, "You can build an inexpensive building that doesn't have to seem inexpensive....".

Selectman Cronin asked, "Am I to assume that your Ventress project had a full time clerk of the works?", to which Mr. Lemieux answered, "Absolutely. We started with them for a little contract.... It was the will of the committee -- having a committee that knows what it wants is great." Mr. Cronin asked if Vertex would be available if any other questions concerning its proposal come up. "Yes, tomorrow," Mr. Lemieux said. Mr. Cronin said that our designer ~~RF~~ RFQ would be next. It was commented that the Designer RFQ is "very cookie-cutter-- it's guided by the Attorney General."

Mr. McGee asked if Vertex is seeing prices go up now. Mr. Lemieux indicated that some are, some are not, but, in effect, yes. Roofing estimates on a current project are below budget; HVAC bids came in one above, one below; the elevator estimates all came in over budget, "Of course you won't need an elevator (one-story building)," he said, "Yes, numbers are going up, no longer coming in in the middle of the pack. Prices are rising, estimates are going to rise. We want to get this job on the street as soon as possible to get more bang for the buck. One question will be, 'What would you like this building to look like?'. The architect will say, 'I think we can do this for that.' Do you want automated lighting? Electronics? Detention, communications, evidence room all need a hard ceiling. A police station has some things it needs that another type of building does not."

The representatives of Vertex withdrew at 8:23 P. M.

VOTED, on a motion of Selectman Menges, seconded by Selectman Pires, to take the interview proceedings on the proposals under advisement. Unanimous vote of the five panelists.

VOTED, on a motion of Selectman Menges, seconded by Selectman Pires, to vacate Police Chief Robert L. MacDonald's voting seat on the Police Station Building Committee. Unanimous vote of all three Selectmen.

VOTED, on a motion of Selectman Menges, seconded by Selectman Pires, to appoint Shawn P. Cronin to the vacant seat on the Police Station Building Committee representing the Police Department. Selectmen Menges and Pires voted "aye" and

the motion carried. Selectman Dean Cronin, Shawn P. Cronin's father, did not vote upon the motion to appoint his son.

VOTED, on a motion of Selectman Menges, seconded by Selectman Pires, to appoint Police Chief Robert L. MacDonald as ex officio alternate non-voting member of and consultant to the Police Station Building Committee. The vote of the three selectmen upon this motion was unanimous.

On a motion of Selectman Menges, seconded by Selectman Pires, the meeting was adjourned without day at 8:27 P.M.



PATRICK W. MENGES  
Clerk of the Board of Selectmen