

**TOWN OF DIGHTON  
BOARD OF SELECTMEN & DIGHTON POLICE STATION COMMITTEE  
JANUARY 21, 2014**

Dean V. Cronin called the meeting to order at 2:02 PM.

Present: Dean V. Cronin, Thomas J. Pires, Patrick W. Menges, Denis Maguy, Richard Pomroy (PM), Shawn Cronin.

2PM Candidate #1: Saccoccio & Associates Architects

- a) Introduction made by Chairman Dean Cronin of Interview Board and Mark Saccoccio of his Designer Services Team. Presentation of proposal and process explained by Mark Saccoccio. Repeated that his firm had done the Feasibility Study and a vast percentage of the building design schematics. A 30 minute presentation allowed.
- b) Questions & Answers, from both parties, for duration at one hour. Respondent evaluated and rated.
- c) Interview and questions & answer completed at 3:25PM.

3:30PM Candidate #2: Tecton Architects (Jeff McElvray)

- a) Introductions exchanged – presentation made by Jeff McElvray, D. Pritt, C. Lovett. Very well proposed and phases of project made clear. 30 minutes allowed.
- b) One hour allowed for question & answer period. All questions were answered positively and honestly in regard to proposed building and budgeted moneys available. DPSC & Board of Selectmen evaluated interview and rated this respondent.
- c) Interview and thanks were extended and completed at 4:55PM

5:00PM Candidate #3: The Carell Group, Inc.

- a) Very small team (family owned and run). Greg and Meg Carell present only. Vast experience in Police and Safety Building constructed. Designer Services fees seem very high in their project costs breakdowns. Presentation lasted 30 minutes.
- b) Question and answer period. Was able to answer all questions. Interview board evaluated and rated this company.
- c) Interview, evaluations completed at 6:30PM.

6:35PM Board of Selectmen and Dighton Police Station Committee gave overall ratings to all three respondents, discussed their strengths and weaknesses and achieved final rating results on a point system. Fee evaluation from attached. Results were:

#1	Tecton Architects
#2	Carell Group, Inc.
#3	Saccoccio & Associates Architects

Next phase in the project is to negotiate Designer Service Fees with number 1 rated respondent and if no fee negotiated satisfactorily the same process continues down the list to the number 2 then number 3 respondent.

Respectfully submitted,  
Boards of Selectmen/Health  
Kerrie J Easterday, Administrative Assistant

Approved by:

