



TOWN OF DIGHTON

BOARD OF ASSESSORS

1111 Somerset Avenue · Dighton, MA 02715
MEETING MINUTES for April 13, 2022 @ 11:00 a.m.

The meeting was called to order at 11:07 a.m. by Eric Easterday. The meeting was held at 1111 Somerset Ave. in the Old Town Hall.

Present: Eric Easterday, Nancy Goulart, William Moore, Stephanie Schecter

Also Present: Carol Beauregard

OLD BUSINESS: None

REORGANIZING THE BOARD:

Eric Easterday, current chairman, declared all positions vacant. Nancy Goulart nominated Eric Easterday for Chairman. William Moore seconded, and it was VOTED UNANIMOUSLY.

Eric Easterday, Chairman, called for nominations for clerk. Nancy Goulart nominated herself for clerk. Eric Easterday stepped down and seconded the motion, and it was VOTED.

Vote: AYE – Eric Easterday, Nancy Goulart
NAY – William Moore

Nancy Goulart nominated William Moore for Member, Eric Easterday stepped down to second it, and it was VOTED.

Vote: AYE – Eric Easterday, Nancy Goulart
NAY – William Moore

NEW BUSINESS:

Sign Warrant/Commitment for FY2022 Supplemental Bills

It was moved by Nancy Goulart, seconded by William Moore, and VOTED UNANIMOUSLY to approve the warrant/commitment for \$54,154.50.

Sign Payroll

It was moved by Nancy Goulart, seconded by William Moore, and VOTED UNANIMOUSLY to sign payroll forms.

Review/Sign Exemption as presented

It was moved by Nancy Goulart, seconded by William Moore, and VOTED UNANIMOUSLY to approve: FY2022 Real Estate Exemption in the amount of \$4,267.56
FY2022 CPA Exemption in the amount of \$76.08 & \$.01

Evaluation of Stephanie Schecter

Mrs. Carol Beauregard joined the meeting because she had completed the evaluation for Mrs. Schecter when she was in office. Eric Easterday, Nancy Goulart and Carol Beauregard discussed their individual scores given on Mrs. Schecter's six-month performance evaluation. They reviewed the seven categories: Job Knowledge and Skills, Quality of Work, Planning and Organization, Teamwork and Attitude, Dependability, Independent Initiative, and Leadership and Managerial Effectiveness. Each member took turns discussing the review and going over scores and comments. Consensus was that Mrs. Schecter had done well for the short time she has been employed. She needs more training in areas concerning filings with the Department of Revenue. Her next evaluation will be on or about the one-year anniversary of her employment. The evaluation forms will be forwarded to Michael Mullen, Town Administrator for review.

Public Input: None

Correspondence:

Mrs. Goulart said we need to request an extension of time to respond to Selectman Hull's public records request because part of his request was for information contained in the personnel files of Mrs. Beauregard, Mr. Easterday, and her own personnel file. The town's Personnel File Policy prohibits one employee from accessing information in another employee's file. She said she would contact Mark Pacheco, Town Clerk, to discuss how to meet the requirements of the Public Records Law without violating town policy regarding personnel files. She will report back to the board at the next meeting.

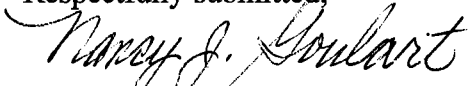
Review and Approval of Minutes: None

Unanticipated Items: None

Adjournment

It was moved by Nancy Goulart, seconded by William Moore, and VOTED UNANIMOUSLY to adjourn at 12:17 p.m.

Respectfully submitted,



Nancy J. Goulart, Clerk

Documents:

Warrant/Commitment for Supplemental Bill

Payroll

CPA and Real Estate Exemption

Evaluation