

**DIGHTON PUBLIC LIBRARY
JOINT MEETING OF THE
LIBRARY BUILDING COMMITTEE AND
LIBRARY BOARD OF TRUSTEES**

January 9, 2024

3:00 PM

This meeting was a hybrid meeting in person and available via the Zoom Conferencing platform.

Call to Order of the Library Building Committee: Co-Chairman Ken Pacheco called the Library Building Committee meeting to order at 3:00 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Co-Chair), Ken Pacheco (Co-Chair), Jim Aguiar, Jonathan Gale, Britt Grealish-Rust, Pat Gailles, and Mark Procknik. Marc Tavares called into the meeting via Zoom.
- Co-Chair Ken Pacheco reported to the Committee that Selectman Nicole Mello stated that she is no longer able to attend the Library Building Committee meetings due to her new job. Ken reported that he has not yet received a letter of resignation from her but will address the matter if and when she chooses to submit one.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Call to Order of the Library Board of Trustees: Chairman Ron O'Connor called the Library Board of Trustees meeting to order at 3:01 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Chair), Rita Araujo, and Ann Meitzen.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Pledge of Allegiance: Building Committee members and Library Trustee members recited the Pledge of Allegiance.

Updates regarding project workstreams

- Building Commissioner Jim Aguiar reported to the Committee that the Bristol-Plymouth students will be resuming work on Monday following a brief hiatus on the project.
- Jim Aguiar stated that he had previously hoped to use Plan B Construction for interior painting, but Plan B may have other obligations and cannot commit to the painting at this time. As a result, other painting contractors may need to be employed for the project, and the Committee agreed that Jim should seek an additional contractor for the painting.

- Jim Aguiar reported to the Committee that the handrails for the exterior ramps are being fabricated by the Highway Department.
- ADA Coordinator Jonathan Gale raised the question of the exterior doors connected to the exterior accessible ramp and asked if there was a solution to remedy the fact that the width of the doors does not meet ADA requirements. Jim Aguiar responded by stating that there are no plans yet to remedy the situation, but that there will be discussions with Granite City Partners and Historic Commission Chair Pat Gailes in order to find a solution to the width of the doors.
- Library Director Mark Procknik reported that he received a quote from Ockers regarding the technology and installation for the Program Room and has set up a walkthrough with Jim Aguiar and Ockers on Monday regarding the electrical needs and installation scheduling. Mark Procknik also noted that he will present the quote at the next Friends of the Dighton Public Library meeting for discussion on covering the equipment and installation quote, which comes to under \$10,000.
- Mark Procknik stated that he has no update on the project budget due to the fact that he has not received an updated monthly print out as a result of the Town Accountant's vacation this week, but Mark did report that no bills have been paid as part of this project since the previous meeting.
- Mark Procknik requested the Committee spend down two invoices from the Highway Department for handrail equipment, with one invoice totaling \$262.50 and the other totaling \$49.00.
- Pat Gailes moved to pay the invoices of \$262.50 and \$49.00 for the handrails. Britt Grealish-Rust seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Jonathan Gale: Aye

Pat Gailes: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

The motion carried, and the Building Committee voted to pay the invoices of \$262.50 and \$49.00 for the handrails.

- Mark Procknik reported that he recently received an anonymous \$1,000 donation to the New Library project, which will be reflected in January's monthly report.
- Mark Procknik reported that after the floor of the future Children's Room was cleared of construction debris, he posted photographs of the room on Facebook and received positive feedback.
- Mark Procknik noted that he has Ted Reinstein scheduled to give a talk on February 27th, so if any members of the Committee wanted to discuss a possible Chronicle story given

his association with Channel 5 and the program, then February 27th would be a good time to approach him. Co-Chair Ron O'Connor suggested preparing a packet to give him with background information of the Library, the building, and the project.

- Jonathan Gale raised the possibility of reaching out to the newly elected State Representative and newly elected State Senator to update them on the project, to which the Committee agreed.

HVAC bid update and timeline

- Jim Aguiar stated that he spent the entire day with Granite City Partners this past Monday and wrote the entire bid specs for the HVAC to go out to bid in the Central Register next week. Jim Aguiar noted that given the current timeline based on the specs that are going out to bid, he thinks it is possible for the building to have a fully functioning HVAC by May 1st. Jim Aguiar believes the estimated cost for the HVAC outside of design to be around \$150,000 to \$200,000. Jim Aguiar reported that he will bring all bids back to the Committee so that the Committee can make the recommendation to the Selectmen for contract approval.

Review, discuss, act on Library storage unit

- Jim Aguiar reported to the Committee that an additional storage unit has become available and asked if the container would be needed for the new Library. The cost for using this container for Library fixtures and equipment will be an additional \$200 per month. Jim Aguiar also noted that there may be equipment coming in as part of the HVAC work that needs to be stored. Mark Procknik recommended using this third storage unit, stating that one of the Library units is full, and the second will likely be filled up with a shelving delivery scheduled to arrive around mid-March. Mark Procknik also noted that if this third unit was declined, and additional storage space was needed, there are no other viable storage options available given the ongoing renovations at 207 Main Street and the severely limited space at 395 Main Street.
- Jonathan Gale moved for the Building Commissioner to take the available storage unit from the transfer station to the Library storage site to be used up until the time of the opening of the new Library. Britt Grealish-Rust seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Jonathan Gale: Aye

Pat Gailes: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

The motion carried, and the Building Committee voted for the Building Commissioner to take the available storage unit from the transfer station to the Library storage site to be used up until the time of the opening of the new Library.

Approve minutes of the December 12, 2024 meeting

- Pat Gales moved to approve the minutes of the December 12, 2024 meeting. Britt Grealish-Rust seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Jonathan Gale: Abstain

Pat Gales: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

The motion carried, and the Building Committee voted to approve the minutes of the December 12, 2024 meeting.

- Ann Meitzen moved to approve the minutes of the December 12, 2024 meeting. Rita Araujo seconded.

Ron O'Connor: Aye

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustees voted to approve the minutes of the December 12, 2024 meeting.

Next Meeting Date

The next meeting of the Dighton Public Library Building Committee is scheduled for Thursday February 13th at 3:00 PM and will be a joint meeting with Library Trustees.

Adjournment

- Jonathan Gale moved to adjourn the Library Building Committee meeting. Britt Grealish-Rust seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Jonathan Gale: Aye

Pat Gailes: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

The motion carried, and the Building Committee meeting adjourned at 3:30 PM

- Ann Meitzen moved to adjourn the Library Trustee meeting. Rita Araujo seconded.

Ron O'Connor: Aye

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustee meeting adjourned at 3:30 PM