

**DIGHTON PUBLIC LIBRARY
JOINT MEETING OF THE
LIBRARY BUILDING COMMITTEE AND
LIBRARY BOARD OF TRUSTEES**

February 13, 2025

2:00 PM

This meeting was a hybrid meeting in person and available via the Zoom Conferencing platform.

Call to Order of the Library Building Committee: Co-Chairman Ken Pacheco called the Library Building Committee meeting to order at 2:02 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ken Pacheco (Co-Chair), Jonathan Gale, Pat Gailes, and Mark Procknik. Marc Tavares called into the meeting via Zoom.
- Building Commissioner Jim Aguiar arrived at 2:04 after roll call had been taken.
- Joe Shea and Shayna Callahan of Granite City Partners were present for the meeting.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Call to Order of the Library Board of Trustees: Rita Araujo called the Library Board of Trustees meeting to order at 2:03 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Rita Araujo and Ann Meitzen.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Pledge of Allegiance: Building Committee members and Library Trustee members recited the Pledge of Allegiance.

Updates regarding project workstreams

- Building Commissioner Jim Aguiar reported that the ceilings and walls have been painted and also thanked the Highway Department for their work in the building's interior. Jim Aguiar also noted that the plumber has started work in the building. Jim Aguiar reported that the B-P students have been working intermittently and recommended that the Committee reassess at the next meeting based on the progress they have made thus far whether or not to seek alternative electrical work, and Jim estimated that 20% of the electrical work has been completed to date. Jim also noted that the Town Electrician will be going on a three month vacation this summer. Co-Chair Ken Pacheco suggested reaching out to Mr. Dutra, Dighton's representative on the School Committee, to directly touch base with B-P.

- Library Director Mark Procknik reported that there is \$280,585.47 remaining in the Special Article, or 69.45%. Mark also noted that the \$323,000 in CPC funds and the \$200,000 HVAC grant remain in full. Mark stated that discretionary funds consisting of Meg/Lig and gift accounts total \$98,324.55.
- Mark Procknik reported on the recent Facebook post showing photographs of the Children Room's interior painting and received lots of positive feedback.
- Mark Procknik reported that he has been in contact with the Cubmaster of Dighton Pack 45 who has expressed interest in helping move and assemble the shelves in the new building when the time comes.
- Pat Gailes put together a timeline of the history of Smith Memorial Hall for distribution to Ted Reinstein when he speaks in Dighton on February 27th.

HVAC bid update and timeline

- Joe Shea and Shayna Callahan of Granite City Partners updated the Committee on the HVAC bid. Joe Shea states that a performance bid was put out, and one bid was received from North Star Equipment out of Plymouth of \$235,000 for the project. Granite City Partners prepared a memo to recommend the award of the bid to North Star for \$235,000 with a 15% contingency, bringing the total bid amount to \$270,000. Shayna Callahan stated that North Star agreed to a substantial completion date of May 1st and a full HVAC completion date of June 1st.
- Jim Aguiar stated that the system will be a five zone system with ducted systems on the main level with a ceiling cassette in the Program Room. Jim Aguiar also noted that the grills will be on the walls and/or the floor and that the exterior units will be in the rear of the building. The basement will be tempered and heated so that the humidity will be kept out in the summer months.
- ADA Coordinator Jonathan Gale asked if there is a penalty if the project is not completed by the June 1st full completion date, to which Joe Shea stated that the Town's long form contract would include language describing liquidated damages in the event that the project is not completed on time. Jonathan Gale also asked for the spec documents to be sent to the Committee for review.
- Mark Procknik asked when would shelving installation happen given this HVAC timeline, to which Joe Shea stated that shelving could go up in May. Jim Aguiar stated that he will need to walk through the building with Mark Procknik laying out the Library's interior so that the ductwork can be sized accordingly.
- Joe Shea updated the Committee on the ADA requirements for the front doors, stating that the existing doors will be removed, repurposed, and replaced with ADA compliant 36 inch modern doors with appropriate hardware with a transom above.
- Joe Shea stated that Granite City Partners should have quotes for the Teen Room and Children's Room storefronts by the next meeting, stating that they should be below \$50,000.

Review, discuss, act on invoices

- Mark Procknik requested payment for five invoices from Mid City Steel totaling \$3,212.15 for work on the ramp handrails; one invoice from Shawmut Metal Product totaling \$1,246.11 for work on the ramp handrails; three invoices from Granite City Electric totaling \$1,130.77 for electrical equipment; two invoices from Advantage Painting totaling \$8,661.00 for interior painting; two invoices from Eagle Leasing Company totaling 373.00 for the storage units; one invoice from Granite City Partners totaling \$5,307.50 for architectural engineering; and one invoice from Aquidneck Fasteners totaling \$23.32 for work on the ramp handrails.
- Ken Pacheco stated that painting should have been brought before to the Committee prior to the work beginning.
- Jonathan Gale moved to pay \$19,953.85 in invoices from the Special Article. Pat Gales seconded.

Ken Pacheco: Aye

Jim Aguiar: Aye

Jonathan Gale: Aye

Pat Gales: Aye

Mark Procknik: Aye

Marc Tavares: Aye

The motion carried, and the Building Committee voted to pay \$19,953.85 in invoices from the Special Article.

Fundraising Subcommittee meeting schedule

- Ken Pacheco stated that the rescheduling of the subcommittee meeting should happen after consultation with Committee Co-Chair Ron O'Connor.

Approve minutes of the January 9, 2025 meeting

- Pat Gailes moved to approve the minutes of the January 9, 2025 meeting. Jonathan Gale seconded.

Ken Pacheco: Aye

Jim Aguiar: Aye

Jonathan Gale: Aye

Pat Gailes: Aye

Mark Procknik: Aye

Marc Tavares: Aye

The motion carried, and the Building Committee voted to approve the minutes of the January 9, 2025 meeting.

- Ann Meitzen moved to approve the minutes of the January 9, 2025 meeting. Rita Araujo stepped down to second.

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustees voted to approve the minutes of the January 9, 2025 meeting.

Next Meeting Date

The next meeting of the Dighton Public Library Building Committee is scheduled for Thursday March 13th at 3:00 PM and will be a joint meeting with Library Trustees.

Adjournment

- Pat Gailes moved to adjourn the Library Building Committee meeting. Jonathan Gale seconded.

Ken Pacheco: Aye

Jim Aguiar: Aye

Jonathan Gale: Aye

Pat Gailes: Aye

Mark Procknik: Aye

Marc Tavares: Aye

The motion carried, and the Building Committee meeting adjourned at 3:01 PM

- Ann Meitzen moved to adjourn the Library Trustee meeting. Rita Araujo stepped down to second.

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustee meeting adjourned at 3:01 PM