

**DIGHTON PUBLIC LIBRARY
JOINT MEETING OF THE
LIBRARY BUILDING COMMITTEE AND
LIBRARY BOARD OF TRUSTEES**

May 8, 2025

3:00 PM

This meeting was a hybrid meeting in person and available via the Zoom Conferencing platform.

Call to Order of the Library Building Committee: Co-Chairman Ken Pacheco called the Library Building Committee meeting to order at 3:01 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ken Pacheco (Co-Chair), Jim Aguiar, Pat Gailes, Jonathan Gale, Mark Procknik, and Marc Tavares.
- Ralph Vitacco joined the meeting at 3:11 after roll call had been taken.
- Ron O'Connor joined the meeting via Zoom at 3:11 after roll call had been taken.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Call to Order of the Library Board of Trustees: Due to Chairman Ron O'Connor attending via Zoom, Ann Meitzen called the Library Board of Trustees meeting to order at 3:11 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Chair) and Ann Meitzen.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Pledge of Allegiance: Building Committee members and Library Trustee members recited the Pledge of Allegiance.

Review, discuss, act on carpet and flooring samples

- Members of the Building Committee looked at carpet and flooring samples and decided on a specific carpet color for the Foyer, Teen Room, part of the Main Hall, and the ramp leading up to the Children's Room. The Building Committee decided on natural hardwood flooring for the Children's Room and the Reading Room. The Building Committee decided on a specific planking for the Program Room, Staff Office, Restrooms, and Break Room.

Updates regarding project workstreams

- Building Commissioner Jim Aguiar reported on the HVAC work and stated that the work is ahead of schedule. Jim also stated that Somerset Glass had been contracted for the storefronts and the exterior doors and met on site to approve the plans. Jim stated that the storefronts should be going up in about a month and that the building should be on track to open at some point in September.
- Jim Aguiar reported that Granite City Partners is working on a landscape and parking lot plan. Pat Gailes asked about the septic system in the parking lot, to which Jim responded that it looks like there will be parking on the septic. Jim also stated that the septic area will be paved with asphalt and that the parking will be spread out so that it is on the perimeter guardrail area with the accessible spaces located by the ramp. Jim stated that the curb cut will be narrowed by the employee parking lot so that the focus will only be for employee parking.
- ADA Coordinator asked about a potential location for a picnic table or bench, to which Jim Aguiar responded by stating that the rear of the building may be a good spot for any potential benches or tables.
- Jonathan Gale asked about exterior lighting, to which Jim Aguiar stated that exterior lighting will be mounted to the building to flood the parking lots with no pole lighting in the parking lots with all lighting recommended to be on timers. Pat Gailes asked if the exterior light fixtures will look historic, to which Jim Aguiar replied that he is looking at bronze lighting. Jonathan Gale asked if cameras had been considered for the parking lot, to which Jim Aguiar stated that cameras had not yet been discussed at this time.
- Jonathan Gale stated that the exterior ramps required some sanding, to which Jim Aguiar stated that Plan B Construction will be working on those ramps when they re-engage with the project.
- Library Director reported that there is \$230,580.76 remaining in the Special Article and mentioned that the project has not yet touched the CPC funds or the HVAC grant. Mark also stated that there is \$10,930.35 remaining in the ADA Accessibility grant.
- Jim Aguiar stated that after discussing the remainder of the project with Granite City Partners, he does not expect any shortfall in the budget or any of the funding sources at this point in the project.
- Jim Aguiar asked the Committee about exterior shingles, to which Pat Gailes responded that the shingles should be preserved with no color so that they look historic.
- Jonathan Gale asked about the egress from the Program Room, to which Jim Aguiar stated that the egress will be stairs and not a ramp.
- Jonathan Gale moved to request the Massachusetts Office on Disability to inspect the building and determine whether or not a third ramp for the building, and if a ramp is necessary, the Committee asks for a variance so that the ramp does not need to be added at this time allowing for time to raise necessary funds. The motion was not seconded.
- Mark Procknik stated that his recent application for a \$5,000 grant was unsuccessful.

- Mark Procknik reported on the behind the scenes walkthrough of the building he filmed with the Cable Committee, expressing his thanks to the Cable Committee for the quality of the work. Mark also stated that there will be an upcoming Facebook post documenting renovations. Ann Meitzen stated that she thought the Community Forum was well attended with good discussion, to which Mark Procknik and Jonathan Gale agreed. Ken Pacheco stated Jonathan and Mark will be attending the Council on Aging's annual breakfast and have a second community forum.
- Ron O'Connor stated that he was thinking of giving an update at the Annual Town Meeting, to which Jim Aguiar stated that it would be appropriate to say that the building will be open at some point in September.

Review, discuss, act on invoices

- Mark Procknik requested payment for one invoice from NorthStar totaling \$115,500 to be paid from the MCC HVAC grant.
- Ann Metzen moved to pay the \$115,500 invoice from NorthStar from the MCC HVAC grant. Ron O'Connor seconded.

Ron O'Connor: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustees voted to pay the \$115,500 invoice from NorthStar from the MCC HVAC grant.

- Mark Procknik requested payment for one invoice from R.S Rental Equipment Co., Inc. totaling \$261.50; One invoice from Biss Lumber totaling \$14.00; Six invoices from A-1 Hardware totaling \$160.46; Four invoices Home Depot totaling \$515.30; One invoice from PRS Electric, Inc. totaling \$7,937.95; and two invoices from Eagle Leasing Company totaling \$522.00. The invoices totaled \$9,411.21.
- Marc Tavares moved to pay \$9,411.21 in invoices from the Special Article. Jonathan Gale seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gales: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to pay \$9,411.21 in invoices from the Special Article.

Next Meeting Date

The next meeting of the Dighton Public Library Building Committee is scheduled for Thursday June 12th at 3:00 PM and will be a joint meeting with Library Trustees.

Adjournment

- Pat Gailes moved to adjourn the Library Building Committee meeting. Jonathan Gale seconded.

Ron O'Connor: Aye

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee meeting adjourned at 4:06 PM

- Ann Meitzen moved to adjourn the Library Trustee meeting. Ron O'Connor seconded.

Ron O'Connor: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustee meeting adjourned at 4:06 PM