

**DIGHTON PUBLIC LIBRARY
JOINT MEETING OF THE
LIBRARY BUILDING COMMITTEE AND
LIBRARY BOARD OF TRUSTEES**

June 12, 2025

3:00 PM

This meeting was a hybrid meeting in person and available via the Zoom Conferencing platform.

Call to Order of the Library Building Committee: Co-Chairman Ken Pacheco called the Library Building Committee meeting to order at 3:01 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ken Pacheco (Co-Chair), Jim Aguiar, Pat Gailes, Jonathan Gale, Britt Grealish-Rust, Mark Procknik, and Ralph Vitacco. Marc Tavares joined the meeting via Zoom.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Call to Order of the Library Board of Trustees: Due to a lack of quorum, a meeting of the Library Trustees was not called to order, and Rita Araujo attended the Building Committee as a guest.

Pledge of Allegiance: Building Committee members and Library Trustee members recited the Pledge of Allegiance.

Review, discuss, act on bids received regarding lighting fixtures and electrical work

- Building Commissioner Jim Aguiar reported that he had not received paperwork on any new bids, and due to the terms of the previous bids requiring 100% payment up front given that all of the lighting fixtures are special order, the Building Committee will need to rescind their previous vote awarding the bid to Northeast Electrical.
- Britt Grealish-Rust moved to rescind the vote in favor of Northeast Electrical regarding the lighting fixtures. Pat Gailes seconded.

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to rescind the vote in favor of Northeast Electrical regarding the lighting fixtures.

- Jim Aguiar stated that he expects to receive paperwork on new bids on Tuesday, stating that the quotes and terms will be considered when awarding the bid. He also stated that a contractor will likely be awarded the bid who will purchase the lighting fixtures and the Town will pay the contractor.
- ADA Coordinator asked if there was any coverage if the fixtures were broken, to which Jim Aguiar stated that the Town will not pay for anything damaged given that payment will not be made upfront.
- Britt Grealish-Rust asked if resubmitting bids will slow down the timeline, to which Jim Aguiar stated that it should not impact the timeline yet.
- Jonathan Gale asked what the timeline is regarding the installation of the electrified doors, to which Jim Aguiar stated that the electrification should happen about one month from now after the glazing is completed.

Updates regarding project workstreams

- Building Commissioner Jim Aguiar stated that the HVAC system is fully energized and the start-up should happen next week. Jim Aguiar also stated that he and Town Administrator Ralph Vitaccco will be working on the flooring and carpeting contract next week. Jim Aguiar reported that the finished plumbing fixtures have been ordered. Jim Aguiar also reported that a draft of the landscaping plan should be ready for the next meeting.
- Britt Grealish-Rust asked when books could start to be moved into the space, to which Jim Aguiar stated that could happen at the beginning of August. Library Director Mark Procknik asked when shelving could be assembled in the space, to which Jim Aguiar replied that shelving could be installed at the beginning of August. Mark Procknik also stated that the Highway Department would help move the shelving into the building and assemble the components.
- Jim Aguiar stated that with all the work to be done, projections show that the Special Article and CPC funds will be sufficient to fund the remainder of the project. Mark Procknik stated that the electrification of the doors will be funded through the ADA grant.
- Mark Procknik reported that the full \$200,000 from the HVAC grant has been spent and reimbursement has been submitted.
- Jonathan Gale reported that he and Mark Procknik presented on the new Library at the May monthly breakfast at the Council on Aging.

Preliminary Grand Opening plans

- Due to Co-Chair Ron O'Connor not being present, Co-Chair Ken Pacheco asked for this item to be tabled. Jonathan Gale moved to table discussion of preliminary Grand Opening plans to the next regular meeting. Pat Gailes seconded.

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to table discussion of preliminary Grand Opening plans to the next regular meeting.

Membership of the Library Building Fundraising Subcommittee

- Town Administrator Ralph Vitacco stated that if Jonathan Gale were added to the Subcommittee, that would then constitute a quorum. As a result, Co-Chair Ken Pacheco stated that Jonathan Gale could not be added to the Subcommittee.

Review, discuss, act on invoices

- Mark Procknik requested payment from the Special Article for one invoice from Granite City Partners totaling \$3,362.50; three invoices from A-1 Hardware totaling \$20.00; One invoice from Home Depot totaling \$162.08; and two invoices from Eagle Leasing Company totaling \$522.00.
- Pat Gailes moved to pay \$4,066.58 of invoices from the Special Article. Jim Aguiar seconded.

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to pay \$4,066.58 of invoices from the Special Article.

Approve minutes of the April 10, 2025; May 8, 2025; and May 22, 2025 meetings.

- Britt Grealish-Rust moved to approve the minutes of the April 10, 2025; May 8, 2025; and May 22, 2025 meetings. Jonathan Gale seconded.

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to approve the minutes of the April 10, 2025; May 8, 2025; and May 22, 2025 meetings.

Next meeting date

- The next meeting of the Dighton Public Library Building Committee is a special meeting scheduled for Thursday June 18th at 3:00 PM and will be a joint meeting with the Library Trustees.
- The next regular meeting of the Dighton Public Library Building Committee is scheduled for Thursday July 17th at 4:00 PM and will be a joint meeting with the Library Trustees.

Adjournment

Britt Grealish-Rust moved to adjourn the Library Building Committee meeting. Pat Gailes seconded.

Ken Pacheco: Aye

Jim Aguiar: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee meeting adjourned at 3:34 PM