

**DIGHTON PUBLIC LIBRARY  
JOINT MEETING OF THE  
LIBRARY BUILDING COMMITTEE AND  
LIBRARY BOARD OF TRUSTEES**

**July 17, 2025**

**3:00 PM**

*This meeting was a hybrid meeting in person and available via the Zoom Conferencing platform.*

**Call to Order of the Library Building Committee:** Co-Chairman Ken Pacheco called the Library Building Committee meeting to order at 3:02 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ken Pacheco (Co-Chair), Ron O'Connor (Co-Chair), Pat Gailes, Britt Grealish-Rust, Mark Procknik, and Ralph Vitacco.
- Jonathan Gale and Marc Tavares called into the meeting via Zoom.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

**Call to Order of the Library Board of Trustees:** Chairman Ron O'Connor called the Library Board of Trustees meeting to order at 3:04 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Chair), Rita Araujo, and Ann Meitzen.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

**Pledge of Allegiance:** Building Committee members and Library Trustee members recited the Pledge of Allegiance.

**Updates regarding project workstreams**

- Library Director Mark Procknik reported that the flooring has been completed and some lighting fixtures have started to arrive. Mark also noted that he did a walkthrough with the electrician yesterday discussing the building's needs. Mark also reported that Plan B will begin exterior work on the columns. Mark also reported that Somerset Glass has not yet installed the storefronts or the exterior doors.
- Mark Procknik stated that the scrims for the windows will be installed the last week of July and that the Highway Department can begin to assemble shelving units once the scrims are in place and that Mark will be speaking with Highway Superintendent Tom Ferry next week about the process.
- Mark Procknik presented samples of grilles to the Committee on behalf of Building Commissioner Jim Aguiar who selected their top two choices. ADA Coordinator

Jonathan Gale asked about the placement of the grilles, to which Mark replied saying that the location of the grilles was chosen based on the shelving layout and that once the shelving goes in, the grilles will be in out-of-the-way places.

- Mark Procknik stated that in terms of the budget, all likes are currently in the black and remain on track.
- Mark Procknik reported that the \$200,000 grant has been officially spent down as part of the HVAC work.
- Mark Procknik reported that he did a Facebook post showing the start of the flooring installations and that he will do a post next week showing the completed flooring.
- Mark Procknik stated that he will be giving a presentation to the MBLC about the 207 Main Street project on July 31st at the Lakeville Library during the MBLC's visit to the region regarding SAILS libraries.
- Mark Procknik reported to the Committee that he will be doing a talk at Old Town Hall on August 28th about the progress of the Library as a sort of a preview for the Grand Opening.

#### **Review of conceptual landscape design plan**

- Mark Procknik presented the conceptual landscape plan designed by Granite City Partners, noting the available green spaces and three handicap accessible spaces with two in the main parking lot and one in the employee parking lot.

#### **Preliminary Grand Opening plans**

- Co-Chair Ron O'Connor presented a draft of the preliminary plan for the Grand Opening, but stated that as a result of the recent Trustee meeting and input from Friends of the Dighton Public Library that the decision will be made to cut back on the number of speakers in order to streamline the program. The speaker slot would now consist of Library Director Mark Procknik, Trustee Chair Ron O'Connor, Building Committee Co-Chair Ken Pacheco, and Chair of the Friends of the Dighton Public Library Zach LaPointe. Speakers would offer brief remarks, acknowledgements, and thank yous.
- Ron O'Connor discussed the hayride procession from 395 Main Street to 207 Main Street and raised the point that crossing Route 138 would mean crossing a state highway and raised concerns about logistics of the procession in addition to questions of liability. Mark Procknik stated that he will be speaking with Tom Ferry next week and will raise these points.
- Ron O'Connor stated that he will make edits to the plan and reported that the Trustees will be having a meeting with the Friends of the Dighton Public Library next week to further discuss the Grand Opening plan.

### **Library Building Fundraising Subcommittee**

- Co-Chair Ken Pacheco reported to the Committee that the Fundraising Subcommittee decided any fundraising opportunities would happen after the building is open, noting that the project is fully funded by the current budget.
- Ron O'Connor reminded the Committee that there are still funds in the New Building Gift Account.

### **Review, discuss, act on invoices**

- Mark Procknik requested payment for one invoice from Mid City Steel totaling \$17.00; one invoice from East Coast Towing and Recovery, Inc. totaling \$350.00; two invoices from Home Depot totaling \$541.72; and three invoices from Eagle Leasing Company totaling \$482.00.
- Pat Gailes moved to pay \$1,390.72 in invoices from the Special Article. Britt Grealish-Rust seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Britt Grealish-Rust: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to pay \$1,390.72 in invoices from the Special Article

**Approve minutes of the June 12, 2025 and June 25, 2025 meetings**

- Pat Gailes moved to approve the minutes of the June 12, 2025 and June 25, 2025 meetings. Jonathan Gale seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Britt Grealish-Rust: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to approve the minutes of the June 12, 2025 and June 25, 2025 meetings.

- Rita Araujo moved to approve the minutes of the June 12, 2025 and June 25, 2025 meetings. Ann Meitzen seconded.

Ron O'Connor: Aye

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustees voted to approve the minutes of the June 12, 2025 and June 25, 2025 meetings.

**Next Meeting Date**

The next two meetings of the Dighton Public Library Building Committee are scheduled for Thursday August 7th at 3:00 PM and Thursday September 4th at 3:00 PM and will be joint meetings with Library Trustees.

## **Adjournment**

- Britt Grealish-Rust moved to adjourn the Library Building Committee meeting. Pat Gailes seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Britt Grealish-Rust: Aye

Jonathan Gale: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee meeting adjourned at 3:59 PM

- Rita Araujo moved to adjourn the Library Trustee meeting. Ann Meitzen seconded.

Ron O'Connor: Aye

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustees meeting adjourned at 3:59 PM

## **Documents and Exhibits Used During the July 17, 2025 Meeting:**

- Samples of grilles provided by Building Commissioner Jim Aguiar
- Conceptual Landscape Design Plan provided by Granite City Partners
- Preliminary Grand Opening plan updated July 16, 2025 by Ron O'Connor