



TOWN OF DIGHTON BOARD OF HEALTH

Regular Meeting
Old Town Hall
1111 Somerset Avenue
Tuesday, July 20, 2023 4:30 P.M.

This was also a remote participation "Zoom" meeting. It was a public meeting recorded for Cable Broadcast and Internet posting on YouTube at www.youtube.com/townofdighton

- 1.) Call to Order: Meeting called to order by Chairman Paul Pacheco at 4:30 PM
Members Present: Paul Pacheco, Pat McGovern, Jo-Ann Wilson

In Person: Elizabeth Moreira, Board of Health Office Manager; Jim Aguiar, Building Commissioner, Stacy Ferry, Animal Control

- 2.) Pledge of Allegiance:
Recited

- 3.) Inspectors Reports:

- a.) Town Nurse

Elizabeth reads updates from Town Nurse Nicole Mello in her absence.

- b.) Building Commissioner

James Aguiar updates the board on how things have been going in the Health Department since the last meeting.

- c.) Animal Inspector

Nothing to report.

- 4.) Old Business:

- a.) Review/ Discuss/ Act Posting Job of the Health Agent

The board discusses the status of the posting. One application has been submitted.

- b.) Review/ Discuss/ Act: Posting Job of the Health Department Director

The board discusses the status of the posting. No applications have been submitted.

- 5.) New Business:

- a.) Review / Discuss / Act: Pay as You Throw Town Bag Order

Jim Aguiar discusses the status of the bag supply and bids we have received so far. We are in a critical stage on large bags. An order needs to be placed with current vendor until we decided on the next vendor.

- Residential Complaints on Bag Deficiency – Elizabeth will post a notification on the website for residents to have information on what to do with defective bags.

- Review Alternative Methods -
- Review Quotes Received to Date
- Review Contract for Services – Long Form
- Review Contract for Vendors

Jo-Ann made a motion to order the minimum bag order requirement from our current vendor to get us through until the next order can be placed. Patrick McGovern seconded the motion. The motion carried unanimously.

The board discusses the outstanding balance for bag orders placed by Hannaford. The account is in the rears a substantial amount. Elizabeth explained when there was a change of ownership within Hannaford, is when the interruption in payment occurred.

Pat would like to send them a bill and notify them they have 90 days to respond with payment or your account will be terminated.

Jo-Ann Wilson made a motion to send a letter to Hannaford stating the amount that they are in the rears with a 90 day payment timeline or we will no longer use them as a vendor. Patric McGovern seconded the motion. The motion carried unanimously.

b.) Review / Discuss / Act: Increase Fee for Temporary Food Permit

Pat McGovern makes a motion that we increased the temporary food permit fee to \$70 for the first inspection, \$20.00 a day and a reinspection fee of \$70.00 will be charged if the vendor fails the first inspection. Jo-Ann seconded the motion. The motion carried unanimously.

c.) Review / Discuss / Act: Create Reinspection Fee and Remove Verbiage Listed in the Additional Information, Page 3 of Board of Health Fee Schedule

Jo-Ann made a motion that we remove the addition lines on the additional information page three that are highlighted asterisk two and three.

d.) Review / Discuss / Act: Animal Regulations Workshop

Paul Pacheco entertains a motion to have Pat McGovern, Elizabeth Moreira and Stacy Ferry be member of a workshop to create animal regulations. Jo-Ann Wilson seconded the motion. The motion carried unanimously. The workshop is scheduled for Aug 3, 2023 @ 9AM.

e.) Review / Discuss / Act: Appoint Pat McGovern as Additional Burial Agent

Jo-Ann Wilson motioned to appoint Patrick McGovern as an additional burial agent. Paul Pacheco stepped down and seconded the motion. Motion carries unanimously.

f.) Review / Discuss / Act: Potential Conflict of Interest

Pat McGovern made a motion to put Jo-Ann Wilson and James Aguiar title V licenses on hold while they hold positions on the Board of Health. Jo-Ann seconded the motion. Motion carries unanimously.

g.) Review / Discuss / Act: Act: Other Items Not Reasonably Anticipated Within 48 Hours

Nicole requested a Board of Health tablecloth for her events. Pat McGovern made a motion to allow Nurse Mello to get quotes and not exceed 250.00 for the purchase. Jo-Ann seconded the motion. The motion carried unanimously.

6.) Public Input:

None

7.) Correspondence:

one

8.) Approval of Minutes:

a.) July 10, 2023 – Emergency Meeting

Jo-Ann made a motion to approve the minutes from 7/10/23. Pat McGovern seconded. The motion carried unanimously.

b.) June 20, 2023 – Regular Meeting

Jo-Ann made a motion to postpone the minutes from 6/20/23. Pat McGovern seconded. The motion carried unanimously.

c.) Dec 27, 2022 – Regular Meeting - No motion made

9.) Adjournment:

Pat McGovern made a motion to adjourn. Jo-Ann seconded the motion. The motion carried unanimously. Meeting adjourned at 5:36 PM