

DIGHTON PUBLIC LIBRARY
JOINT MEETING OF THE
LIBRARY BUILDING COMMITTEE AND
LIBRARY BOARD OF TRUSTEES

August 7, 2025
3:00 PM

This meeting was a hybrid meeting in person and available via the Zoom Conferencing platform.

Call to Order of the Library Building Committee: Co-Chairman Ken Pacheco called the Library Building Committee meeting to order at 3:01 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ken Pacheco (Co-Chair), Ron O'Connor (Co-Chair), Pat Gailes, Jonathan Gale, Britt Grealish-Rust, Mark Procknik, Marc Tavares, and Ralph Vitacco.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Call to Order of the Library Board of Trustees: Chairman Ron O'Connor called the Library Board of Trustees meeting to order at 3:02 PM

This was a hybrid meeting with adequate and accessible access through Zoom.

- Roll Call: Ron O'Connor (Chair), Rita Araujo, and Ann Meitzen.
- With a virtual meeting, a roll call vote should be taken, so that it is absolutely clear what the outcome of the vote is. The meeting must be completely audible.

Pledge of Allegiance: Building Committee members and Library Trustee members recited the Pledge of Allegiance.

Updates regarding project workstreams

- Town Administrator Ralph Vitacco read a report on Building Commissioner Jim Aguiar's behalf, stating that the project is within budget and that most lighting, glazing, electrical, and interior work will be completed by September 1st and anticipates being on track for a late September opening.
- ADA Coordinator Jonathan Gale raised the question of whether the electrification of the doors will be completed in time for the Library's Grand Opening, and if they are not, then the Library should not technically be able to open, to which Ralph Vitacco said he would pass Jonathan Gale's concerns on to Jim Aguiar so that he can provide an update.
- Britt Grealish-Rust asked if there were any updates on the landscaping and the removal of the fire pit, to which Mark Procknik replied that he has not heard anything from Jim Aguiar regarding the landscaping and the removal of the fire pit.

- ADA Coordinator Jonathan Gale reported that he has received a quote on software for visually impaired Library patrons and presented the different licensing options. Co-Chair Ken Pacheco stated that the Library Trustees should have more input in that decision than the Building Committee, and the Trustees agreed. The Trustees agreed to defer to the Library Director, Library Staff, and Jonathan Gale to make the decision.
- Library Director Mark Procknik reported on last week's Facebook posts showing the interior renovations and shelving construction. Mark also stated that he is giving a Pre-Ribbon Cutting Preview talk at Old Town Hall on August 28th at 6:30 and will be sitting down for next week's edition of the Selectmen's Corner program on Channel 9.

Preliminary Grand Opening plans

- Co-Chair Ron O'Connor presented a draft program of the Grand Opening Ceremonies and a draft postcard mailer for the Grand Opening week programs and discussed the order of events to take place on the Grand Opening. Ron O'Connor also stated that there is a Friends of the Dighton Public Library meeting on Thursday August 14th and that they will receive an up-to-date version of these documents.
- ADA Coordinator Jonathan Gale raised the question of extra handicap parking, to which Pat Gailes said that extra handicap parking will be considered for the Grand Opening. Mark Procknik also stated that Jim Aguiar may know what plans are for paving based on the preliminary landscape design plan.
- Pat Gailes asked about liability during the tractor ride, to which Trustee Rita Araujo stated that Araujos has insurance.

Review, discuss, act on invoices

- Mark Procknik requested payment for two invoices from Eagle Leasing Company totaling \$373.00; one invoice from JJ's Floor Covering Outlet totaling \$47,190.00; one invoice from Plan B Construction totaling \$21,888.00.
- Pat Gailes moved to pay \$69,451.00 in invoices from the Special Article. Britt Grealish-Rust seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grealish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to pay \$69,451.00 in invoices from the Special Article.

Approve minutes of the July 17, 2025 meeting

- Marc Tavares moved to approve the minutes of the July 17, 2025 meeting. Pat Gailes seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grelish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee voted to approve the minutes of the July 17, 2025 meeting.

- Ann Meitzen moved to approve the minutes of the July 17, 2025 meeting. Rita Araujo seconded.

Ron O'Connor: Aye

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustees voted to approve the minutes of the July 17, 2025 meeting.

Next Meeting Date

The next two meetings of the Dighton Public Library Building Committee are scheduled for Thursday September 4th at 3:00 PM and will be joint meetings with Library Trustees.

Adjournment

- Jonathan Gale moved to adjourn the Library Building Committee meeting. Marc Tavares seconded.

Ken Pacheco: Aye

Ron O'Connor: Aye

Pat Gailes: Aye

Jonathan Gale: Aye

Britt Grelish-Rust: Aye

Mark Procknik: Aye

Marc Tavares: Aye

Ralph Vitacco: Aye

The motion carried, and the Building Committee meeting adjourned at 3:53 PM

- Rita Araujo moved to adjourn the Library Trustee meeting. Ann Meitzen seconded.

Ron O'Connor: Aye

Rita Araujo: Aye

Ann Meitzen: Aye

The motion carried, and the Library Trustees meeting adjourned at 3:53 PM

Documents and Exhibits Used During the August 7, 2025 Meeting:

- Draft of the Grand Opening and Ribbon Cutting program
- Draft of the postcard mailer advertising the Ribbon Cutting and Grand Opening week