



Town of Dighton

Community Preservation Committee

Regular Meeting

Thursday Sept 15, 2022 at 5:30PM

Primetime - 1059 SOMERSET AVENUE, DIGHTON, MA 02715

TIME: 5:30PM

Hybrid meeting in person and via Zoom

Meeting ID – 897 8954 3205

Passcode - 912916 Phone - +1 309 205 3325 US

<https://us02web.zoom.us/j/89789543205?pwd=WnRncUxjNzYzOTdVSmlVMSXZsbFYzUT09>

MEETING MINUTES

1: Call to order: Meeting called to order by Chairman Kevin Smith Jr. at 5:37 PM.
Video recording disclaimer recited.

Members present: Kevin Smith Jr., David Marvill, Dan Higgins, Jonathan Gale, William Pruitt, Dave Eckerson.

Live on Zoom: None

Public Present: None

2: Pledge of Allegiance recited

3: Old Business:

Review / Discuss / Act: Community Coalition Preservation Dues.

Invoice received and paid. Payment up to date.

Review / Discuss / Act: CPC Annual State Financial Reports

CP2 Form – Filled out by accounting dept., committee to review once complete prior to submission. Due to state 10/31/22. Kevin Smith Jr. reached out to Mike Mullen and Sarina for update.

CP1 Form – Has been submitted by assessor dept. Form shows annual surcharge and the amounts we collected. Total collected \$128,758.15. Breakdown \$129,684.50 reduced by \$926.35 for surcharge abatement and exemptions.

CP3 Form – Submitted 9/15/22. Form is to report on the projects we have allocated money for in FY22.

A) Need to review projects previously submitted to determine progress or completion.

B) Review Dighton Housing Authority electrical main panel replacement for 8 buildings project. \$1,362,810.00 allocated to the project. Potential error was made when entered, need to adjust amount allocated.

Review / Discuss / Act: Financial Report

Reviewed and discussed accounts and balances. Sarina is looking for reimbursement to the historical reserve account from the state to restore to balance.

Need to determine who is responsible for following up on pending projects and funds not used.

New account ledger will allow for financial review breakdown by account.

Ledger was uploaded into drop box for committee to review.

Review / Discuss / Act: CPC Application Process

A) Discussed language and deadlines for the new application.

B) Dan Higgins constructed an application based off the town of Amherst. File titled "Blank Application" has been uploaded to drop box and the committee is to review and add feedback.

Any suggestion should be made using comments.

C) Final draft to be voted on by committee once suggestions are complete.

Review / Discuss / Act: Annual Public Hearing

Will be discussed after new application is complete. Kevin Smith Jr. Suggested public meeting to be held in January to ensure application is complete and website is up to date. Need to book location in advance due to high demand for space.

4: New Business:

Review / Discuss / Act: Dropbox folder

Was covered during the application process

5: Review / Discuss / Act: Meeting Minutes:

No changes to be made on minutes from Aug 18,2022. Jonathan Gale motions to accept meeting minutes, Kevin Smith Jr seconds, Motion carries unanimously

6: Next Meeting: October 20, 2022, 5:30PM

7: Public Input: None

Adjournment:

Jonathan Gale make motion to adjourn at 7:05 PM

David Eckerson seconds the motion.

Motion carries unanimously.