



TOWN OF DIGHTON

END OF YEAR BUDGET TRANSFER REQUEST FORM

(End of Year transfers may be done between May 1st and July 15th ONLY)

To the Board of Selectmen in concurrence with the Finance Committee of the Town of Dighton, request is hereby made for the following transfer of funds in accordance with MGL Ch.44 S.33B (b) as amended by 2016, 218, Sec. 76 effective November 7, 2016

DEPARTMENT TRANSFERRING FUNDS:

Name of Department: _____

Total Amount Requested to be Transferred Out: _____

\$ _____

Source of Funds: 1 Appropriation Name _____

Appropriation Number _____

Amount Transferred _____

\$ _____

2 Appropriation Name _____

Appropriation Number _____

Amount Transferred _____

\$ _____

3 Appropriation Name _____

Appropriation Number _____

Amount Transferred _____

\$ _____

DEPARTMENT RECEIVING FUNDS:

Name of Department: _____

Total Amount Requested to be Transferred In: _____

\$ _____

Use of Funds: 1 Appropriation Name _____

Appropriation Number _____

Amount Transferred _____

\$ _____

2 Appropriation Name _____

Appropriation Number _____

Amount Transferred _____

\$ _____

3 Appropriation Name _____

Appropriation Number _____

Amount Transferred _____

\$ _____

This End of Year Budget Transfer is necessary for the following reasons:

SIGNATURES:

Transferring Dept:

Department Head

Date Approved

Receiving Dept:

Department Head

Date Approved

Availability of Funds:

Town Accountant

Date Approved

Approval:

Board of Selectmen, Chairperson

Date Approved

Board of Selectmen

Date Approved

Board of Selectmen

Date Approved

Finance Committee, Chairperson

Date Approved

Action of the Board of Selectmen:

Date of Meeting _____

Number present and voting _____

Transfer voted in sum of \$ _____

Transfer Disapproved _____

Action of the Finance Committee:

Date of Meeting _____

Number present and voting _____

Transfer voted in sum of \$ _____

Transfer Disapproved _____

Request must be made and transfers voted before any expenditure is incurred in excess of the appropriation.

(Rev. March 2017)