



**TOWN OF DIGHTON**

**REQUEST FOR TRANSFER FROM THE RESERVE FUND**

\_\_\_\_\_ Date

To the Finance Committee of the Town of Dighton, request is hereby made for the following transfer from the Reserve Fund in accordance with Ch. 40, Sec. 6 of the Massachusetts General Laws:

1. Amount requested: \_\_\_\_\_

2. To be transferred to: \_\_\_\_\_

3. Present balance in the appropriation: \_\_\_\_\_

4. The amount requested will be used for (give specific purpose):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. This expenditure is extraordinary and/or unforeseen for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Department Head

\_\_\_\_\_  
Action of Finance Committee

\_\_\_\_\_  
Date of Meeting

\_\_\_\_\_  
Number present and voting

\_\_\_\_\_  
Transfer voted in sum of \$

\_\_\_\_\_  
Transfer disapproved

\_\_\_\_\_  
Signature

Chairman, Finance Committee

This form should be submitted in triplicate to the Finance Board. Request should be made and transfers voted before any expenditure is incurred in excess of the appropriation.