



*Commonwealth of Massachusetts
Town of Dighton
Business Certificate*

In conformity with the provisions of Chapter 110, Section 5 of the General Laws and Amendments thereto notice is hereby given that the business of:

(NAME OF BUSINESS) _____

Is located at (address) _____ in Dighton, Massachusetts by the following person(s), entity, partnership, or corporation.

Business Owner's Full Name (s):

Business Owner's Address:

(Telephone#) _____

Signature(s):

Application Received by Town Clerk's Office and Subscribed and sworn to before me at:

_____ AM/PM on (DATE) _____ 20_____

NEW.....

AMENDED.....

WITHDRAWAL.....

RENEWAL.....

RESTRICTED TO
HOME OFFICE ONLY....

*Town Clerk - Assistant Town Clerk
Notary Public*

Tax Collector Approval _____ Date _____ 20_____

TAX COLLECTOR

Zoning Approval _____ Date _____ 20_____

BUILDING COMMISSIONER

**THIS CERTIFICATE IS ISSUED IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 337 OF THE ACTS OF 1985 AND
CHAPTER 110, SECTIONS 5 & 6 OF THE GENERAL LAWS.**

CERTIFICATE EXPIRES _____ (FOUR YEARS FROM DATE FILED)

(TOWN SEAL)

(FILING FEE - \$40.00)

Town Clerk/Designee



Town of Dighton

BUILDING COMMISSIONER

979 Somerset Avenue, Dighton, MA 02715
Telephone (508) 669-4524

*Building / Zoning Officer
Town of Dighton
1111 Somerset Ave.
Dighton, MA 02715*

Dear Building Commissioner:

This letter is being submitted as a request for a business permit as outlined:

DATE: _____

NAME: _____

ADDRESS: _____

PHONE#: _____

BUSINESS TYPE: _____

PROPERTY OWNERS: _____

NUMBER OF EMPLOYEES: _____

NUMBER OF VEHICLES: _____

CUSTOMER CONTACT: _____

LIST HOW THE BUSINESS WILL BE ADVERTISED: _____

SIGNATURE: _____ **PRINT:** _____

SIGNATURE: _____ **PRINT:** _____

HOW DO I OBTAIN A BUSINESS CERTIFICATE?

1. Obtain all paperwork for Business Certificate from the Office of the Town Clerk, located in the Town Hall or Building Department located at the Old Town Hall.
2. Fill out the Building/Zoning Approval Form and submit to Building/Zoning Enforcement Official for their review and approval. They are located in the Building Office in the Old Town Hall. 508-669-4524
3. If the application is approved the applicant may fill out the Business Certificate Form and file it with the office of the Town Clerk, Fee: \$40.00 (Checks made payable to the Town of Dighton.)
4. The Town Clerk's Office will process the application and the applicant will receive a certified copy.
5. At any time during the life of the Certificate there is a change of name, address, or other circumstance that may affect its validity, please contact the Town Clerk's Office. If the Business is discontinued, a statement of Discontinuance must be filled out and filed with the Town Clerk's Office. Fee: \$10.00 (Checks made payable to the Town of Dighton.)
6. The business certificate only entitles the business to register with the Town of Dighton. It in no way authorizes or waives any provisions of the Town of Dighton Bylaws.
7. The forms must be signed by all parties in the presence of the Town Clerk's Office.

FREQUENTLY ASKED QUESTIONS

WHO MUST FILE?

- In conformity with the provisions of Chapter 110, Section 5 of Massachusetts General Laws, as amended, you are required to have a Business Certificate if you are doing business under any name other than your own, or an approved home based business.

HOW LONG IS A BUSINESS CERTIFICATE IN EFFECT?

- Business certificates shall be in effect for four (4) years from the date of issue and shall be renewed each four (4) years thereafter. A statement under oath must be filed with the Town Clerk upon discontinuing, retiring, or withdrawing from such business or partnership.

ARE COPIES AVAILABLE?

- Copies of such certificates shall be available at the address at which such business is conducted and shall be furnished on request during regular business hours to any person who has purchased goods or services from such business.

IS THERE A FINE?

- Violators are subject to a fine of not more than three hundred (\$300.00) dollars for each month during which such violation continues.

Town of Dighton Business Certificate Applicants

Before you are legally entitled to conduct business activity, you are required to confer with the Zoning & Building Official, and you are strongly urged to confer with the Special Permit Granting Authority, and other applicable jurisdictions as required by Massachusetts law; i.e., Board of Health, Conservation Commission and/or inspectors of wiring, plumbing, sanitation. It is also strongly recommended that you confer with competent legal counsel and your insurance agent at the outset.

After the Zoning & Building Official signs his approval below, the Business Certificate will be issued to fulfill requirements of your business activity as a notice to the public that you are about to operate a business and to notify the Commonwealth of Massachusetts for the same or similar purposes.

*Shara Costa
Town Clerk*

Signature of Zoning & Building Official: _____ Date: _____

Residential Zone – Home Office Only
 Business Zone - _____

Signature of Recipient: _____ Date: _____

Town of Dighton Local Business Directory (optional)- Sponsored by Dighton Development & Industrial Commission

To be listed on Town of Dighton Website for Public View

Name of Business: _____

Address: _____

Phone: _____

Email: _____

Website Link: _____

Business Category: _____